



SURREY COUNTY COUNCIL

LOCAL COMMITTEE (GUILDFORD)

DATE: 19 JUNE 2013

LEAD OFFICER: CAROLYN ANDERSON

SUBJECT: LOCAL COMMITTEE TASK GROUP AND OUTSIDE BODIES REPRESENTATION 2013-14

DIVISION: ALL

SUMMARY OF ISSUE:

Member task groups have been established to support the Committee in its work. In addition, the Committee is invited to provide representation on certain outside bodies. This paper asks the Committee to consider membership of these groups for the new municipal year.

RECOMMENDATIONS:

The Local Committee (Guildford) is asked to agree that

- (i) The terms of reference for the two Task Groups as set in Annexes A and B
- (ii) The membership for the Task Groups be as set out in paragraphs 1.4 and 1.7
- (iii) To appoint members of the Local Committee to the outside bodies as listed in the report (paragraphs 1.9 – 1.10)

REASONS FOR RECOMMENDATIONS:

Member task groups have been created to enable focused attention on areas of work as required by the Local Committee. The task groups will undertake detailed consideration of matters and in turn advise the Committee of their findings in order to better inform the decision making process.

It is important for the Local Committee to provide representations on local groups to ensure that local priorities are reflected and informed.

1. INTRODUCTION AND BACKGROUND:

TRANSPORTATION TASK GROUP

- 1.1 In recent years, a Task Group of Local Committee Members has met as required to consider transportation-related matters which require informal discussion prior to meetings of the full Local Committee. These meetings are private and the Task Group has no decision-making powers, but the meetings enable detailed discussion in a manner which is not possible during formal meetings of the Local Committee. The recommendations of the Task Group are then reported to the full Local Committee for formal discussion and decision.
- 1.2 Matters which have been discussed in the past include the development of the Local Sustainable Transport Fund, Minor Improvements and Speed Limit Programmes, the Park and Ride Strategy, the Guildford Intermediate Scheme and the Local Transport Plan.
- 1.3 While the Task Group has no decision-making powers, it is helpful if the membership of the Task Group is broadly representative of the Committee as a whole, both politically and in terms of balance between the urban and rural areas of the borough. Having said that, the role of the Task Group is primarily strategic, since one of its principal purposes is to decide which projects represent good value for money in terms of Local Transport Plan objectives and strategies. Its members therefore act in the interests of the borough as a whole, rather than representing the interests of their divisions and wards.
- 1.4 On 6 June 2002, the Committee resolved that the Task Group should comprise the Chairman, Vice-Chairman and one other County Member. On 28 November 2012 the Committee resolved the Task Group should include the lead member for Town Centre Planning and Transport together with two other Members from GBC. In the light of this the Task Group should comprise Cllrs. Brett-Warburton and Barker as chairman and vice-chairman plus one further County Council Member and Cllr James Palmer plus two further borough members.
- 1.5 It was resolved at the meeting of the Committee on 27 September 2007 to adopt formal Terms of Reference for the Task Group in order to assist the Committee in understanding the work of the Task Group and ensure greater transparency of decision-making for members of the public. The adopted Terms of Reference are attached as Annexe A. These have not changed since last year, and the Committee is invited to confirm its approval of these for the year ahead.

YOUTH SERVICES TASK GROUP

- 1.6 The County Council has transformed the way that it commissions services for young people so that Local Committees play an important role in the process. The Local Prevention Framework is providing Local Committees with a resource to prevent young people from becoming NEET (not in education training or employment) or entering the youth justice system.

- 1.7 It was resolved at the meeting of the Committee on 22 June 2011 to create a task group to effectively monitor the process of identifying the needs of young people within the borough and advise the Local Committee on the appointment of a contractor to undertake prevention services. The Youth Services Task Group membership is formed of two County Councillors from the Local Committee and two Borough Councillors, as well as up to four young people co-opted either from the local youth council or nominated by the Youth Support Service or local youth centre.
- 1.8 The first Local Prevention Framework contract is underway and the review process of that contract has been scheduled. The Local Committee is invited to confirm the continuation of the Youth Services Task Group for the coming year. The adopted Terms of Reference are attached at Annexe B. These have not changed since last year, and the Committee is invited to confirm its approval of these for the year ahead.

MEMBERSHIP OF OUTSIDE BODIES

1.9 GUILDFORD RAILWAY STATION RE-DEVELOPMENT WORKING GROUP

Two members may be selected to represent the Local Committee and to work in partnership with Network Rail, their selected developer/ partner (Solum), the Highway Authority and other operator(s) and agencies in the preparation of a master plan/development brief for the site in accordance with the borough council-approved planning policy and guidance. This Group is convened by Guildford Borough Council

1.10 SAFER GUILDFORD PARTNERSHIP

The Safer Guildford Partnership is a statutory partnership tasked with reducing crime and disorder in the community, as well as tackling negative perceptions of crime. The Committee needs to identify a representative to sit on the Executive. This Group is convened by Guildford Borough Council

2. ANALYSIS:

- 2.1 It is important for the Local Committee to be represented on local partnership groups and to ensure priorities and concerns are reflected.
- 2.2 Local Committee task groups are able to provide focus and additional consultation not possible within the formal committee framework.

3. OPTIONS:

- 3.1 The Local Committee may opt to retain membership of outside bodies and task groups or not.

4. CONSULTATIONS:

- 4.1 All Local Committee members have been consulted.

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5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 There are no financial or value for money implications.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 There are no equalities and diversity implications.

7. LOCALISM:

7.1 The Local Committee task groups are convened to represent all communities in the borough.

8. OTHER IMPLICATIONS:

8.1 There are no additional implications.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The Local Committee is invited to select membership of the task groups and representatives to outside bodies as detailed in this report.

10. WHAT HAPPENS NEXT:

10.1 Partnerships will be advised of the Local Committee's recommendations.

10.2 Task group meetings will be convened throughout the year as required.

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Consulted:

Members of the Guildford Local Committee

Annexes:

Annexe A Transportation Task Group terms of reference
Annexe B Youth Task Group terms of reference

Sources/background papers:

- None
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